

236	<ol style="list-style-type: none"> 1. Head of School would liaise with the CEO regarding proposed name change for the school and school logo. 2. Head of School would investigate a possible hardship fund in relation to proposed changes to logos and the school uniform. 	<p>Head of School</p> <p>Head of School</p>	<p>Two weeks of meeting</p> <p>Two weeks of meeting</p>
237	<ol style="list-style-type: none"> 1. Head of School would chase up the DBS check for Julian Geoghegan. 	<p>Head of School</p>	<p>One week of meeting.</p>
239	<ol style="list-style-type: none"> 1. Chair of LSB would check the process of outstanding trust policies. 	<p>Chair of LSB</p>	<p>Two weeks of meeting.</p>

230. APOLOGIES FOR ABSENCE

Apologies were received and condoned for Elizabeth Millward who would be attending the following meeting having returned from maternity leave and for Zaakir Akhtar.

The Chair welcomed the LSB to the virtual meeting.

231. DECLARATIONS OF INTEREST

No declarations of interest were reported.

232. MEMBERSHIP

The Head of School reported that following an election process, Mrs K Kargbo had been elected and would be attending the next meeting.

It was noted that following the resignation of Joseph Silverman (co-opted representative appointed by trustees), that there was a vacancy and the meeting discussed a potential co-opted representative who was a headteacher who would be interested in joining the LSB.

ACTION:

1. **Board to consider the appointment of a governor to the co-opted representative appointed by trustees vacancy.**

233. MINUTES OF THE MEETING HELD ON 4 FEBRUARY 2021 (ENCLOSURE A)

The minutes of the meeting of the 4 February 2021 were agreed and would be signed as a true record of the meeting.

Review of Actions:

- Minute 220a –Action 1 – Complete.
- Minute 220b –Action 1 – Complete.
- Minute 221 – Action 1 – Complete.
- Minute 222 – Action 1 – On agenda.

Minute 223 – Action 1 – Complete.

Minute 223 – Action 2 – Complete.

Minute 226a– Action 1 – Complete.

234. TERMLY BUDGET MONITORING (ENCLOSURE B)

The meeting was provided with the TCS Budget Monitoring report summary report for period 5 (enclosure B1), TCS Cash Flow Forecast updated on the 4 February 2021, and Finance Report (enclosure B2).

The meeting noted the notable variances within the Finance Report and explanations provided and that certain variances were due to profiling of the budget over the year and would balance out by the end of the year. High Needs funding (103), LB Newham had changed the allocation banding to fall in line with all other boroughs. Therefore, the allocation received had been reduced.

The reception area was to be renovated and figures were awaited.

Current position regarding finances was noted as follows:

• Total revenue income 2020/21	£12,259,469 (credit)
• Total revenue expenditure 2020/21	£12,268,845 (debit)
• In Year balance	£9,376 (credit)
• Revenue balance b/fwd from 2019/20	£164,032 (credit)
• Revenue balance c/fwd from 2019/20	£154,656 (credit)
• Total income	£28,131 (credit)
• Capital balance c/fwd 2019/20	£82,719 (debit – overspend)
• Total capital expenditure 2020/21	£240,000 (debit)
• Year-end position – in year balance remaining	£139,932 (overspend)

Local School Board Questions

1. What was E30 Direct revenue of minus £240,000 for? Delia John would check this and email the answer to the LSB.

2. Where was the TCS reserve? Each school had their own accounts and the trust managed the overall reserve. The Head of School would look at ways to spend any underspends, for example specific interventions in the school.

3. What was C104 capital income for? Delia John would email an answer to the LSB regarding this question.

ACTION:

- 1. Delia John would check E30 Direct revenue of minus £240,000 and email the answer to the LSB.**
- 2. Delia John would include the summary sheet within the next LSB papers.**
- 3. Delia John would email an answer to the LSB concerning C104 capital and where the income was from.**

Delia John left the meeting at 6.35pm.

235. CURRICULUM ANALYSIS

The meeting received a curriculum analysis presentation from Ekhlas Rahman on “Rapidly raise academic standards outcomes in bucket 3 subjects” and the following was noted:

- Outcomes in bucket 3 subjects particularly GCSE subjects with NEA and BTEC subjects had underperformed.

- Curriculum planning and organisation for these subjects had been of varied quality due to poor subject expertise and assessments did not meet the demands of the course.
- Phase 1 – Plan of action – a plan of action had been devised for spring term 2021 to analyse the curriculum and assessment.
- Key Actions had been identified within phase 1.
- Phase 2 - Plan of Action - Phase 2 would implement and impact in autumn 2021 which would include: Were lessons designed to deliver core learning identified, were students engaging with the core learning effectively and have students demonstrated progress through internal and external assessments.
- Key actions had been identified for Phase 2 – autumn 2021 that included: clear lesson expectations for teachers alignment to the curriculum expectations identified in Phase 1, regular curriculum training to all staff in whole school CPD sessions, students to be provided with a clear framework to engage with core learning and to evaluate the impact by looking at a range of data including assessment.
- It was noted that the curriculum analysis had been a good piece of work and was part of a continuous process that had already taken place in Maths and English.

Local School Board Questions

1.Had the curriculum changed within the curriculum analysis subjects? There had been an overhaul a number of years ago with Maths and English which had been previously focussed on. It was noted that PE GCSE was now 30% practical and 70% science and it was important that students were taught in accordance with the levels of practical and theory.

236. REPORT OF THE HEADTEACHER (ENCLOSURE C)

The meeting received the Headteacher's report (11 March 2021- enclosure C).

The following was noted:

- **School Data**
 - o The school had re-opened on the 8 March 2021 and had planned for the two weeks prior to opening.
 - o There was a staged return back to school, with bubbles being used and the curriculum was being delivered effectively.
 - o Resources were provided for mental health and the number of days that the counsellor was in schools had been increased.
 - o Approximately 50% of parents/carers had agreed to student testing on return which was being carried out by agency staff.
- **Leadership Matters**
 - o The meeting was provided with a staff update including staff who were shielding.
 - o The meeting noted an update on the school website which included showing the number of users from 1 September 2020 to 23 February 2021. September and October 2020 were the busiest times due to the start of the academic year and the latest updates before half term. The meeting noted how the website was accessed compared to the previous year and that there was an increase of 25.1% of users now through mobile phones.
 - o Work was currently taking place at a trust level on websites across the trust.

- o The Head of School reported they were looking at changing the school logo and the name of the school to “Cumberland Community School.” The meeting noted that the school had in the past had a number of former names and discussed possible costs to parents in relation to changes to logos and the need to minimise the costs as not all students had new uniforms.
- **Behaviour and attendance**
 - o Remote learning had been fully embedded across the school. All students attend their normal school timetable remotely and the pastoral and attendance teams were working hard to ensure students and families were supported in attending lessons. 18,741 phone calls were made to parents/carers and students during the six weeks of the spring 1 lockdown to support and check wellbeing.
 - o Over 358 laptops had been ordered via the DfE and loaned out to students who did not have access to devices.
 - o 221 children had come into school for support or lessons during lockdown period (approximately 75 students per day).
 - o Attendance for the last two weeks of the half term indicated a strong finish to the term. Excluding the first week, all year groups had an average attendance of over 83% with some year groups peaking at 90% some days. This was three times more than the national average. 95% of students were logging onto the Dynamic Progress Reporting system five times or more each week.
- **Teaching and Learning**
 - o Virtual teaching through lockdown had been a success story.
 - o The meeting noted the learning visit form that captured the progress that departments had made.
 - o The area of Rewards and Golden tickets at 66.7% had worked well during virtual learning.
- **Spiritual, Moral, Social and Cultural Matters**
 - o The long-term plan for RSE had been adapted to ensure that teaching of sensitive material did not occur via distance learning. All staff had received a training session from Dr Jo Sell, who oversees the Newham network for RSE.
 - o A mentoring programme with international law firm Clifford Chance and Macfarlanes had started. The aim of the programme was for students to consider their future career pathways. Due to lockdown virtual meetings had replaced face to face meetings.
 - o For National Careers week beginning 8 March 2021 all teachers would be discussing with each class the career journey of teachers and the careers pathways attached to particular subjects.
 - o The careers team was working conscientiously to achieve the Careers Quality Mark.
 - o All Year 11 students had now had a careers interview.
 - o It was noted 12 students achieved a fully funded bursary to attend some of the most prestigious colleges that included, Wellington College, UCS, Mount Kelly, Forest and Francis Holland.

Local School Board Questions

1. Could parents carry out testing at home? The guidance was that the school would test for the first 3 weeks and then home testing.

2. *Would parents be more likely to test at home?* It was up to parents to decide and 50% of parents had consented to testing.
3. *Why were some parents not consenting to tests?* It was not sure why and many reminders had been sent out. The take up of testing was lower at FGCS than TCS.
4. *What was the take up of staff testing?* Approximately one third of staff had received tests.
5. *Could the school logo on blazers be replaced with a new logo only so that the blazer could be kept?* The logo was attached to the blazer and could not be replaced. Any change to uniform would be introduced slowly from Year 7 to reduce costs to parents.
6. *Could the Head of School have a hardship fund to support certain families when the uniform was changed?* The Head of School could investigate a possible hardship fund concerning proposed school uniform changes.
7. *What was the most popular area visited on the school web site?* The most popular area were school holiday dates.
8. *What was the "Golden ticket?"* This was a reward for students who had submitted work taught which was good.

ACTION:

1. Head of School would liaise with the CEO regarding proposed name change for the school and school logo.
2. Head of School would investigate a possible hardship fund in relation to proposed changes to logos and the school uniform.

237. ENSURING SAFEGUARDING ARRANGEMENTS ARE EFFECTIVE INCLUDING MAINTAINING SCR

It was noted that Nicola Manners had met virtually with the school and reviewed the SCR week commencing the 8 March 2021. It was noted that new staff had been added to the SCR and there was new guidance in relation to staffing and Brexit. There was a different input and check log due to Brexit.

It was noted that the trust updated DBS checks every 3 years.

ACTION:

1. Head of School would chase up the DBS check for Julian Geoghegan.

238. ENSURING THAT THE SCHOOL DELIVERS ITS VISION, ETHOS AND EFFECTIVE SMSC

The item was minuted with the report of the Headteacher (minute 236, 11 March 2021 refers).

239. MONITORING WEBSITE COMPLIANCE (ENCLOSURE D)

The meeting noted the monitoring website compliance checklist and that the outstanding policies were trust policies.

ACTION:

1. Chair of LSB would check the process of outstanding trust policies.

240. POLICIES FOR REVIEW

a) TCS Intimate Care Policy (enclosure E)

The TCS Intimate Care Policy was scrutinised by the LSB which was an annual policy.

Local School Board Questions

1. Was it usual practice if a staff member was to carry out an intimate care procedure that this could be carried out alone and should advise another staff member, usually the teacher in charge of the class, where there were going and with whom? This followed best practice.

The LSB **AGREED** the TCS Intimate Care Policy.

The next review of the policy would take place in March 2022.

241. GOVERNOR TRAINING

The item was noted and the LSB was asked to request training if required.

242. ANY OTHER BUSINESS

a) LSB Vacancies

This was minuted under minute 232 (11 March 2021 refers).

b) Thank you

The LSB thanked staff for their dedicated hard work during lockdown and in having students back into school during a pandemic.

243. DATE FOR NEXT MEETING

The meeting **AGREED** the date for the next meeting as the 6 May 2021 at 6.15pm and it would be decided nearer the time the format of the meeting and whether a hybrid meeting could be held.

The meeting closed at 8.02pm



